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MEETING MINUTES

Town of Lake Luzerne Comprehensive Plan Committee

Date: Monday, April 6, 2009

Time: 7pm

Purpose: Site Plan Review and Special Permit

Next Committee Meeting Scheduled for Monday, May 4th at 7pm, at the NEW Town Hall!

1. No minutes were reviewed because the March meeting was cancelled.
2. Elan introduced the concepts of Site Plan Review and Special Permit, and explained that while the current code has similar regulations, they are worded differently and are not in line with State Law, so they need to be updated and reorganized. The committee decided that they are comfortable with the new format and would like to include it in the revised zoning.
3. Comments were made on the flow charts for Site Plan Review and Special Use Permit, and edits will be made to those graphics. The committee is encouraged to read through the Site Plan Review and Special Use Permit articles that were handed out at the meeting and contact Ashley with any questions, comments or edits.
4. A new Use Table was presented to the committee, which returns to the format initially suggested by Elan. This format is easier to use and has been approved by the Code Enforcement Officer, so the committee agreed to return to this version of the Use Table.
5. Elan explained that a number of uses on the Use Table had been slated for requiring Site Plan Review or Special Use Permit Review during the initial creation and review of the Use Table. These uses were revisited at the meeting, as the committee now has full understanding of the requirements and processes for these two regulatory tools. Some changes were made to the level of review required for specific uses in general, and within specific zoning districts.
6. The list of uses that may require special regulation was reviewed in conjunction with the Use Table. Each of these uses will have additional regulations placed upon them that will be included in the General Regulations article. Elan will create the text for this section based on the discussion from this meeting and provide it to the committee at or before the next meeting for review.
7. The schedule for the next few months was reviewed with the committee. In April and May Elan will be holding working group meetings in addition to the scheduled committee meetings. Elan will notify the committee as to the dates of these meetings, and all committee members are welcome to attend if they so choose. The meetings are held at Elan's office in Saratoga. The committee meeting for June was cancelled so that Elan can have working sessions and complete the Draft Code. Elan will submit the Draft to committee members by the end of

June, and the July committee meeting will be dedicated to ensuring that the Draft Code is ready for presentation to the public.

8. Elan hopes to have a public meeting in late July to present the Draft Code to the public. After that meeting, the Draft Code will be made available for the public to review. Another public meeting will be held in mid-August to address comments and questions about the Draft Code.
9. Supervisor Merlino invited the committee and Elan to take a tour of the new Town Hall, where the May meeting will be held.
- 10. The next Committee Meeting was scheduled for Monday, May 4th, 7pm at the NEW Town Hall.**