

TOWN OF LAKE LUZERNE
SPECIAL TOWN BOARD MEETING
JUNE 3, 2010

DEPUTY SUPERVISOR DIEHL CALLED MEETING TO ORDER AT 1:05 PM WITH THE FOLLOWING MEMBERS PRESENT: COUNCILMAN MCLAIN, COUNCILMAN SHIEL. ABSENT: COUNCILMAN WATERHOUSE, SUPERVISOR MERLINO

THE PURPOSE OF THIS MEETING IS TO CONSIDER NECESSARY PERSONELL RESOLUTIONS REQUIRED BY NYS RETIREMENT AND JOB DESCRIPTION RESOLUTION FOR WARREN COUNTY PERSONELL.

RESOLUTION # 68 OF 2010 – RESOLVED UPON A MOTION BY COUNCILMAN MCLAIN, SECONDED BY COUNCILMAN SHIEL TO ACCEPT MINUTES OF TOWN BOARD MEETINGS HELD APRIL 5TH AND APRIL 26TH. ROLL CALL VOTE: COUNCILMAN MCLAIN, AYE, COUNCILMAN SHIEL, AYE, DEPUTY SUPERVISOR DIEHL, AYE.

DISCUSSION: THE REQUIREMENT FROM NYS RETIREMENT FOR ESTABLISHMENT OF A STANDARD WORK DAY FOR CERTAIN ELECTED AND APPOINTED OFFICIALS AS OUTLINED BY NYS FOR RETIREMENT REPORTING. STANDARD HOURS ARE EITHER 6,7, OR 8 FOR RETIREMENT REPORTING PURPOSES ONLY. HOURS WORKED BEYOND THOSE NUMBERS DO NOT APPLY. HOURS SET CANNOT BE LESS THAN 6 OR MORE THAN 8 FOR REPORTING PURPOSES AND IS BASED ON A 3 MONTH CALENDAR. THE LANGUAGE OF THE RESOLUTION IS PROVIDED BY NYS RETIREMENT.

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STANDARD WORK DAY AND REPORTING RESOLUTION

RESOLUTION # 69 OF 2010 - BE IT RESOLVED UPON A MOTION BY COUNCILMAN MCLAIN, SECONDED BY COUNCILMAN SHIEL THAT THE TOWN BOARD OF LAKE LUZERNE HEREBY ESTABLISHES THE FOLLOWING AS A STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS AND WILL REPORT THE FOLLOWING DAYS WORKED TO THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM BASED ON THE RECORD OF ACTIVITIES MAINTAINED AND SUBMITTED BY THESE OFFICIALS TO THE CLERK OF THIS BODY. ROLL CALL VOTE: COUNCILMAN MCLAIN, AYE, COUNCILMAN SHIEL, AYE, COUNCILMAN DIEHL, AYE.

NAME	STANDARD WORK DAY	TERM BEGIN/ENDS	PARTICIPATES IN EMP IN EMPLOYEE TIME KEEPING SYSTEM	DAYS/MO. RECORD
CYNTHIA SHERWOOD (TOWN CLERK/COLLECTOR)	7	1/1/2010-12/31/2011	N	20
DANIEL CLUTE (HIGHWAY SUPT/WATER SUPT)	8	1/1/2010-12/31/2011	N	20
LINDA MASON(BOOKEEPER/ SECRETARY TO SUPERVISOR)	7	ANNUAL	N	20
LORRI HOLCOMB (DEPUTY TOWN CLERK)	6	ANNUAL	Y	20
EUGENE MERLINO (SUPERVISOR)	6	1/1/2010-12/31/2011	N	20

DATED: JUNE 3, 2010

I, CYNTHIA SHERWOOD, CLERK OF THE TOWN BOARD OF THE TOWN OF LAKE LUZERNE OF THE STATE OF NEW YORK, CERTIFY THAT THE FULL BOARD CONSISTS OF 5 MEMBERS, AND THAT 3 OF SUCH MEMBERS WERE PRESENT AT SUCH MEETING AND THAT 3 OF SUCH MEMBERS VOTED IN FAVOR OF SUCH RESOLUTION .

On this 14th day of June, 2010, _____, clerk of the governing board of the Town of Lake Luzerne of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 3rd day of June, 2010 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full board consists of 5 members, and that 3 of such members were present at such meeting and that 3 of such members voted in favor of the above resolution. In witness whereof, I have hereunto set my hand and the seal of the Town of Lake Luzerne.

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BOARD DISCUSSION OF THE REQUEST FROM WARREN COUNTY PERSONNEL FOR JOB TITLE AND DESCRIPTION FOR A RESOLUTION OF THE BOARD DESIGNATING BUILDINGS AND GROUNDS A TITLE WORKERS. COUNCILMAN SHIEL AND DEPUTY SUPERVISOR DIEHL WOULD LIKE FURTHER INFORMATION FROM WARREN COUNTY BEFORE PROCEEDING AND THE ISSUE WAS TABLED UNTIL THE NEXT BOARD MEETING ON JUNE 14TH.

MEETING ADJOURNED UPON A MOTION BY COUNCILMAN MCLAIN, SECONDED BY COUNCILMAN SHIEL. ALL IN FAVOR, AYE.

RESPECTFULLY SUBMITTED,

CYNTHIA SHERWOOD, TOWN CLERK